

Westwood Civic Association
Steering Meeting Minutes
~~October 12, 2021~~—rescheduled for 10.18.21

Attendance: Thomas Sauter, Scott LeCates, John Kerr, Katie Frazier, Stephen Schramm, Alexa Justice, Shawntee Stallworth Schramm, Nick Jackson, Wendy Clark, Jon Thompson

Absent: Anne Murphy, Karen Strasser, April Stephens, Abe Brandyberry, Lindsey Huhn

1. Technical items

Nick explained that we have a microphone, stand, camera, cables, and there are power cables and such available at the Westwood Town Hall. Now that we have items, we can start timing people to talk and have our meetings end around 8:30 p.m. Scott is interested in having multiple mics, maybe one for each board member. Stephen mentioned that we are normally in the smaller room, and mics weren't too necessary.

2. Google Work Space

Archiving documents and resolutions-identify a solution and location for digital and physical document archives for official Westwood Civic Association documents. Anne will contact Emily Miller to see about existence of archive/electronic repository and/or board will need to discuss creating one. Emily Miller shared electronic "Board Book" with new board in April 2021-we need to re-send to all current board members.

3. Ordinance Information

Scott was reading an article on historical ordinances, and it is good to know from a historical standpoint. It also ties into conversations about creating a

Google workspace to archive information. The article talked about how much power and influences councils had, but people don't know or talk about it. There's a little bit of controversy about what and who gets designated as a community council, and they compete over NSP funds.

4. Peaslee Rubric

Scott has been working on this, and a reminder will go on the agenda for tomorrow. The Board will vote on this in November and is advised to read it before then. The community is also encouraged to review it and provide commentary.

5. Bus Situation

Children are still having difficulty with the metro system, and there are a bunch of horror stories and it's getting colder and darker. The root cause is labor problems surrounding a dispute. Scott will send out the minutes from that meeting again.

6. Facebook

There was a conversation about comments on the Facebook page during meetings, and whether we should have someone who's not on the board watch the page. Wendy recommended adding the agenda to the post.

Everyone agrees that Nick is doing a wonderful job managing this.

7. NSP

Alexa is frustrated about organization around NSP this year. Moving forward, it would be a good idea to have a few people educated on this topic in case there are any important deadlines/emergencies. Wendy indicated interest in helping.

8. Reducing Votes on Reimbursement

Alexa is interested in amending the constitution so that we don't need to vote on each item. She believes that a \$300 annual cap with individual purchases not over \$25 would be fair (no pyramiding). Shawntee and Scott

discussed what the amendment process would look like. Tommy also mentioned consent agendas as a way of moving things more quickly.

9. Unstructured conversation about board planning

Tommy will speak with the vice presidents to discuss next steps.