

# 2017 Westwood Community Gardens' Plot Application

*Please keep this page for your records.*

1. The Westwood Community Gardens will be open as early as the soil can be worked in the spring. The Site Manager or Garden Coordinator will notify all WCG gardeners of the date.
2. Gardeners and their guests may be present in the Westwood Community Gardens during daylight hours only.
3. Westwood Community Gardeners in good standing from the previous year will have the opportunity to renew their plots by January 31. All remaining plots will be assigned on a first come first serve basis.
4. No plot can be gardened until the plot application is signed and submitted and the plot fee is paid. A new signed application is required each year. There is a \$25 annual fee per plot for the season that is non-refundable.
5. If a plot has not been planted by Mothers' Day, the gardener will be given a two week notice to either plant or vacate the plot. After the two week notice has expired, the plot will be reassigned. The plot fee will not be refunded.
6. Each WCG gardener is required to volunteer **twelve hours** per season to help with general maintenance of the Westwood Community Gardens. Gardeners must self-report their hours online or by contacting the WCG Coordinator.
7. Put all trash in trash container or remove it from the site. Put all weeds in the compost area. Keep all paths adjacent to your plot weeded.
8. Large plants, bushes, or trees that would significantly shade or impede on other plots may not be planted in raised beds.
9. Please use water only as you need it. Gardeners may use the provided watering cans or hoses which must be secured in the tool shed after use. No sprinklers.
10. The Garden Coordinator will give all gardeners the lock combination for the water tap and the shed. The combination is to be kept confidential and the tap and shed must be locked after every use. Violations will result in lock changes and revocation of self-serve water access.
11. Only **organic** insecticides and fertilizers may be used in the Gardens. Speak with the Site Manager if you have questions about any product you are considering for use in your bed. We have a pest treatment station for use by gardeners.
12. You are responsible for the maintenance and upkeep of your raised bed. Garden plots must be maintained weekly by watering, weeding, and promptly harvesting edible plants. Harmful insects and disease must be dealt with promptly upon notice. Failure to attend adequately to pests and disease shall be dealt with at the discretion of the Garden Coordinator. If a plot is neglected or otherwise not maintained, the gardener will receive a warning. After two warnings, the plot will be tilled in and reassigned. If you cannot maintain your plot for any reason, you must notify the Garden Coordinator to make arrangements for the plot's care.
13. Guests of gardeners are welcome but must follow the same rules as the gardeners. Any adult routinely gardening with you must also sign off on the rules of the Gardens and be introduced to either the Site Manager or Garden Coordinator.
14. Gardeners may not take vegetables or plants from another person's plot without their permission.
15. Gardeners must remove all stakes, fencing, string, and personal items not later than November 30. Beds must be cleared of plant material, except for a cover crop or winter crops if renewing for the following year.
16. No dogs or other pets are permitted in the Westwood Community Gardens. Tobacco, alcohol, and drugs are strictly prohibited in the garden. No bikes, skateboards, etc. are allowed in the garden. No growing of illegal or poisonous plants is allowed in the garden.
17. Children are welcome in the Westwood Community Gardens, but must be with an adult at all times. You are responsible for your children. Make sure they respect other people's plots.
18. There is a limit of two raised beds or farm row sections or a combination of the two per household, based on availability.
19. Breaking of any rules will result in expulsion from the Westwood Community Gardens and a forfeiture of plot fees. Fees will not be refunded for any reason.

*In applying for a plot, all gardeners acknowledge that they have read the above rules and agree to abide by them.*

If all garden plots are assigned when your application is received, you will be contacted about the waiting list.

Visit the Gardens on Facebook at <http://www.facebook.com/westwoodcommunitygardens>

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Return this page with a check for \$25 per plot, made payable to **Westwood Civic Association**.

Please mail it to:  
Westwood Civic Association  
Attention: Westwood Community Gardens  
PO Box 11466  
Cincinnati, OH 45211

I have read the Westwood Community Gardens' rules and agree to abide by all of them. I understand that breaking of any rules will result in expulsion from the Westwood Community Gardens and a forfeiture of plot fees. I also understand that neither the WCA Westwood Community Gardens nor Westwood Civic Association nor the owners of the land are responsible for my actions. I agree to hold harmless the Westwood Community Gardens and owners of the land for any personal injury, or loss or damage to personal property that occurs in connection with my use of the Westwood Community Gardens by myself or any of my guests.

*Please write clearly.*

Gardener's Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Gardener's Email \_\_\_\_\_

**NOTE: Westwood Community Gardens' Coordinator communicates WCG news and notices via email primarily. If you do not use email, you are responsible for contacting the Coordinator weekly by phone for updates. This is a requirement.**

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*For use by WCG Coordinator only:*

Fee Paid \_\_\_\_\_ Circle one: Check or Cash Ch. # \_\_\_\_\_ Date Rec'd by WCA \_\_\_\_\_

Plot Assigned \_\_\_\_\_ WCG Coordinator Signature \_\_\_\_\_

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